
NORTH WALES CORPORATE JOINT COMMITTEE

23 January 2026

TITLE: Strategic Transport Sub-Committee - Terms of Reference and self-assessment

AUTHOR: To be presented by the Chair of the Strategic Transport sub-committee

1. PURPOSE OF THE REPORT

- 1.1. To consider the recommendations from the Strategic Transport Sub-Committee in relation to amendments to their Terms of Reference and feedback on their annual self-assessment

2. DECISION SOUGHT

- 2.1. To approve the following changes to the Terms of Reference of the Strategic Transportation sub-committee:
- That the requirement to produce a quarterly progress report is replaced with bi-annual reporting
 - That the sub-committee have the delegated power to consider and make recommendations to the CJC on regional transport funding and scheme commitments

- 2.2 To note the feedback from the sub-committee's self-assessment questionnaire.

3. REASON FOR THE DECISION

- 3.1. The sub-committee shall annually review its Terms of Reference and may recommend to the CJC any amendments. Any revision to these terms must be endorsed by the CJC. The Sub-Committee must apply those rules and procedures as approved by the CJC and set out in the Terms of Reference – these are the powers delegated to the Sub-Committee.
- 3.2 The Terms of Reference also require that the sub-committee shall conduct an annual self-assessment of its activities. As part of the assessment it shall consider whether or not it receives adequate and appropriate support in fulfilment of its role and whether or not its annual plan of work is manageable.

4. BACKGROUND AND RELEVANT CONSIDERATIONS

- 4.1. The CJC approved the establishment of the Strategic Transport Sub-Committee and its membership, including voting rights, to discharge the function of developing and producing a Regional Transportation Plan and related policies for the CJC. Whilst the function of developing transportation policies is for the Sub-Committee to carry out, the power of approval or revision is reserved to the CJC.

4.2 The detail put before the sub-committee is set out in report at Appendix 1. The functions as set out in the paragraph headed 'Role' in the Terms of Reference are delegated to the Sub-Committee from the CJC. The sub-committee unanimously supported the changes to the Terms of Reference to recommend bi-annual reporting as a more sustainable process for reporting performance and progress, and to include the power to make recommendations to the CJC on funding, and proposed programmes to be funded.

4.3 The annual self-assessment (report is at Appendix 2) has been undertaken through a questionnaire looking at the work of the sub-committee as a whole – including whether Members feel supported from the point of their co-option and through-out their work on the sub-committee. The feedback from the questionnaire is positive and Members noted their support and endorsed the findings.

5. FINANCIAL IMPLICATIONS

5.1. There are no financial implications arising out of this report.

6. LEGAL IMPLICATIONS

6.1. The legal and governance implications are addressed in the body of the report.

APPENDICES:

Appendix 1: Report to the Strategic Transportation Sub-Committee – Terms of Reference

Appendix 2: Report to the Strategic Transportation Sub-committee – Self Assessment

STATUTORY OFFICERS RESPONSE:

i. Monitoring Officer:

"No observations to add in relation to propriety."

ii. Statutory Finance Officer:

"I have no objections to the decision sought."